



**TRANVERSAL CONTRACTING**

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Ref: RT3-2018

To: Participants and Suppliers

**AMENDMENT 26**

**REMINDER OF EXTENSION PERIODS BEYOND THE TRANVERSAL CONTRACT**

**EXPIRY ON 30 SEPTEMBER 2021**

**TRANVERSAL CONTRACT RT3-2018 FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF OFFICE AUTOMATION SOLUTIONS TO THE STATE FOR THE PERIOD 1 OCTOBER 2018 TO 30 SEPTEMBER 2021**

Section 19 of the Special Conditions of Contract refers to the Duration of the Transversal Contract, and its states as follows:

1. The transversal contract period shall be thirty-six (36) months commencing on 01 October 2018 to 30 September 2021 with an option of extension period of twenty-four (24) months (1 October 2021 to 30 September 2023) at a zero percent (0%) rental.
2. Only the cost per page (usage) will be charged inclusive of support and maintenance by Suppliers(s) during the extension period.
3. The rental price of the office automation solution shall be reduced by one hundred percent (100%) of the original rental price during the extended period.
4. All rentals (procurement) that took place from 1 Oct 2018 to 30 September 2020 (first and second year of the transversal contract) have an extension period up to 30 September 2023 from the end of the initial 36months as per number 1 to 3 above.
5. To illustrate the extension period for a rental that took place during the first year of the transversal contract (1 October 2018 to 30 September 2019):
  - *Example - Initial 36months started 1 December 2018 to 30 November 2021. The extension period is 1 December 2021 to 30 September 2023 (22months)*
6. To illustrate the extension period for a rental that took place during the second year of the transversal contract (1 October 2019 to 30 September 2020):
  - *Example - Initial 36months started 1 December 2019 to 30 November 2022. The extension period is 1 December 2022 to 30 September 2023 (10months)*

7. All rentals (procurement) that are taking place during the last year of the transversal contract 1 October 2020 to 30 September 2021 will only be for the initial period of 36months. No extension period will apply to those rentals.

Kind Regards,



**KWANELE MTEMBU**  
**FOR CHIEF DIRECTOR : TRANSVERSAL CONTRACTING**  
**OFFICE OF THE CHIEF PROCUREMENT OFFICER**  
**DATE: 21 FEBRUARY 2021**